

**MAYFLOWER MUNICIPAL HEALTH GROUP FINANCE COMMITTEE
MINUTES OF MEETING**

December 4, 2025

MMHG Offices, 65 Cordage Park Circle, Suite 110,
Plymouth, Ma. 02360

Attendees: Michael Buckley, Town of Hull
Wendy Lemieux, Wareham Fire District
Kathleen McCarthy, Town of Pembroke
Thomas J. O'Brien, MMHG Treasurer
Dennis Mullins, US Bank (remotely)
Sheila Avery, MMHG
Matthew Hanley, Plymouth County

The meeting was called to order at 9:03 a.m. with a quorum present.

1. **Accept meeting minutes (September 18, 2025)**

MOTION: Buckley made a motion to accept the September 18, 2025, meeting minutes.

SECOND: Lemieux

VOTE: Motion passed unanimously

2. **Financial Report**

Treasurer O'Brien distributed a packet of information including his financial statements dated June 30, 2025, July 31, 2025, August 31, 2025, September 30, 2025, October 31, 2025, and historical reserve at risk experience.

Treasurer O'Brien stated we usually wait a few months in order to receive all of the data prior to releasing the June 30th and July 30th reports. He said, regrettably, he didn't wait and the reports have been revised. He said the June 30th report shows a loss of \$7,148,687.72 and net assets were \$24,300,204.34. He said this is due to higher claims in the last quarter of FY25.

Treasurer O'Brien said we are seeing positive trends and reviewed his draft July 31, 2025, financial statements with net assets at \$26,264,996.48.

Treasurer O'Brien reviewed his draft August 31, 2025, financial statements and said net assets were \$28,073,607.01.

Treasurer O'Brien reviewed his draft September 30, 2025, financial statements and stated net assets were \$31,226,053.96.

Treasurer O'Brien reviewed his draft October 31, 2025, financial statements and stated net assets were \$29,667,769.92. He said we hope to be at \$21.5-\$22 million at the end of FY26 and will be keeping a close eye on net assets.

Treasurer O'Brien said the Steering Committee is closely monitoring the FY27 cost estimates to continue coverage for the GLP-1/weight loss medications. He said the cost to keep coverage is estimated to be \$17 million.

Treasurer O'Brien said the good news is we are trending better verses projections through October 2025 and we will continue to closely monitor.

There was a brief discussion regarding medical insurance rate trends and projected increases with no action taken.

Buckley said we have a targeted percentage for net reserves and asked if it needs to increase with the new groups that have joined. Treasurer O'Brien said the targeted reserve is based on our annualized expenses and will increase with the new groups that were added. Treasurer O'Brien said we want 15%-20% of annualized expenses to be kept in reserves.

MOTION: Buckley made a motion to accept the revised draft June 30, 2025 and July 31, 2025 Treasurer's Operating Statement and Statement of Net Assets, as presented by the Treasurer.

SECOND: Lemieux

VOTE: motion passed unanimously

MOTION: McCarthy made a motion to accept and approve the draft August 31, 2025, September 30, 2025, October 31, 2025, Treasurer's Operating Statement and Statement of Net Assets, as presented by the Treasurer.

SECOND: Lemieux

VOTE: motion passed unanimously

There was a brief discussion on the Plymouth County Retirement funding schedule with no action taken.

3. **Investment performance update with Dennis Mullins (US Bank)**

Mullins joined the meeting remotely and shared his screen showing the investment report for period ending October 31, 2025. He stated the year-to-date return is 10.78%. He said this is a good return with a 30% equity/70% fixed income structured portfolio. He said bonds have had a really good return this year.

Mullins said Dan Pace is the relationship manager for MMHG and is available if we need him.

Mullins said the total portfolio amount is \$30 million and reviewed the conservative asset allocations. He reviewed the different time periods for returns as shown on page 5.

Mullins said in looking ahead the next 5 years, they forecast stocks returning 7% and bonds at 4%. He said he projects MMHG portfolio returning 4.9% in the next five years.

Treasurer O'Brien stated at the last meeting that the Committee voted to move \$500,000 to cash in case we needed it and he said we did not need it. Mullins agreed to keep \$500,000 in cash at this time.

Treasurer O'Brien compared page 7 of the investment report to his October operating statement which shows the number for net realized gains year to date. He said his report will always tie back to the number shown in the investment report.

4. **Investment policy statement review- vote**

Treasurer O'Brien reviewed page 20 in the investment policy statement showing the allocation and asked Mullins if he is comfortable with 30% equity/70% fixed income or 35%/65%. Mullins said he is comfortable with either.

Treasurer O'Brien stated he feels we should be more conservative with 30%/70%.

Buckley asked how often we should be reviewing this and Treasurer O'Brien said as often as necessary.

Buckley said he would like to review this every 6 months.

Buckley asked what we should do if we think interest rates are going up. Mullins said we can adjust duration and quality of investments.

MOTION: Buckley made a motion to direct US Bank to adjust the Investment Guidelines asset allocation to reflect 20% U.S. Equities, 10% non U.S. equities and 70% fixed income and change the range from 6% to 5%.

SECOND: McCarthy

VOTE: Unanimous

Avery stated we need to update the policy to reflect we have 33 member units on page 16. She stated we also need to add that the policy is in accordance with GASB.

Treasurer O'Brien stated we can add the GASB statement on page 22. Mullins said we can add a statement stating all investments will be reported and accounted for in accordance with Government Accounting Standards Board.

Avery stated the auditors would like a review of the investment policy statement compared to the Joint purchase agreement for consistency and Attorney Feeley will opine. She said it may have to do with the 3 year weighted average maturity stated in the joint purchase agreement.

Treasurer O'Brien said we may need to change the joint purchase agreement and will wait for Attorney Feeley to opine.

MOTION: McCarthy made a motion to add the GASB statement and update the number of member units to 33 in the investment policy statement.

SECOND: Buckley

VOTE: Unanimous

MOTION: Buckley made a motion to review the asset allocation in the investment policy statement every 6-9 months.

SECOND: Lemieux

VOTE: Unanimous

5. **Any other matters that may appropriately come before the Committee**

None

6. **Next Meeting**

February 5, 2026, 9:00 a.m.

MMHG Offices, 65 Cordage Park Circle, Suite 110, Plymouth, MA. 02360

7. **Adjourn**

MOTION: Buckley made a motion to adjourn at 10:04a.m.

SECOND: Lemieux

VOTE: motion passed unanimously

Respectfully submitted,

Sheila Avery

Reference Documents for this Meeting (7):

- 1) **US Bank investment review report dated October 31, 2025**
- 2) **MMHG draft Statement of Net Assets and Operating Statement dated June 30, 2025**
- 3) **MMHG draft Statement of Net Assets and Operating Statement dated July 31, 2025**
- 4) **MMHG draft Statement of Net Assets and Operating Statement dated August 31, 2025**
- 5) **MMHG draft Statement of Net Assets and Operating Statement dated September 30, 2025**
- 6) **MMHG draft Statement of Net Assets and Operating Statement dated October 31, 2025**
- 7) **MMHG Historical reserves at risk**